Stand Sign Confirmation Form

Order online at harrythehirer.com.au
complete form and return via
Email: sydexpo@harrythehirer.com.au | Fax: 02 9666 1988

CONTACT DETAILS

Company Name:	
Address:	
State:	Postcode:
Contact Name:	
Telephone:	Facsimile:
Mobile:	
Email:	

STAND DETAILS

Exhibition/Conference: **IMATS 2016**	
Start Date: 19 November 2016	Finish Date: 20 November 2016
Venue: Royal Hall of Industries	
Stand No:	
Stand Sign Name:	
Purchase Order No:	
Special Instructions:	
Deadline Date: Friday 28 October 2016	

SIGNAGE INFORMATION

Included in your shell scheme package is one company sign attached to the front fascia.
A Maximum of 25 letters is provided with the stand package. Additional lettering can be provided for an additional charge.

STAND SIGN: (includes 25 letters)

-	I do require fascia for my stand.	☐ Yes	☐ No	
	If NOT			
-	I would like a sign for back wall.	☐ Yes	☐ No	
-	I would like to upgrade my fascia sign to include my company logo *(per logo $90.00)* *(Logos to be emailed in an EPS format no later than 14 days prior to exhibition)*	☐ Yes	☐ No	
-	I would like to change the colour of the fascia insert *(per logo $40.00)*	☐ Yes	☐ No	
-	I would like a quote on a custom sign *(If applicable)*	☐ Yes	☐ No	

Description	Quantity	Rate ($) (ex. GST)	Total ($) (ex. GST)

TERMS & CONDITIONS:

- Signage forms not returned 14 days prior to exhibition will authorise Harry the Hirer to print the company name as supplied by the exhibition organiser.
- Signage changes will be at the exhibitors expense.
- ANY FASCIA REMOVED ONSITE WILL INCUR A $100 (+GST) FEE.

Hire Charge Sub-Total	$
Total	$
Add 10% GST	$
INVOICE TOTAL (GST incl)	$

PAYMENT INFORMATION

☐ Cash ☐ Cheque ☐ Bankcard ☐ *American Express ☐ *Diners Club ☐ *Visa ☐ *MasterCard

*Amex and Diners attract a 3.3% transaction fee, Mastercard and Visa attract a 1.1% transaction fee

Account Name:

Credit Card Number: ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐

Amex ID Number: ☐☐☐☐ Card Expiry Date: ☐☐ ☐☐

Signature:

(Order invalid unless signed by the hire/cardholder)

Fax
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Botany NSW
Australia

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